



## 2022-2023 REGISTRATION INSTRUCTIONS

Registration can be completely contactless

Welcome to GPP&K! Please email the school office should you have questions.

Complete & sign the Application for Admission. Payment must be made at time of registration.

Registration form may be emailed to [schooloffice@gppk.com](mailto:schooloffice@gppk.com) or mailed to the school address below. You will receive an email confirming your child's enrollment when payment & Application for Admission form is received.

The payment that is due at the time of registration is the advanced May 2023 monthly tuition plus the one-time \$85 registration fee. (Your first monthly payment is due September 1, 2022.)

**All advanced May 2023 Tuition and \$85 Registration Fee are non-refundable.**

Payments may be made using credit or debit cards through [Plastiq.com](https://www.plastiq.com). The link can be found on our website. Check payments (payable to **GPP&K**) are also accepted and may be mailed to the address below:

**Completed registration forms and/or check payments should be mailed to:**

GAITHERSBURG PRESBYTERIAN PRESCHOOL & KINDERGARTEN  
ATTN: CATHY FANTACCI  
610 SOUTH FREDERICK AVENUE  
GAITHERSBURG, MD 20877-1297

Medical Forms can be found on our website ([gppk.com](http://gppk.com)) and MUST be completed and signed by the doctor, then returned by email or mail to the school BEFORE your child's first day of class. (Please note that the school and school office are closed over the summer months, June, July & August.) Completed/signed forms must be in your child's file before he/she can attend school.